

South Dakota Arts Council

711 E. Wells Ave., Pierre, SD 57501
(605) 773-3301 or 1-800-952-3625
Website: www.artsCouncil.sd.gov

Traditional Arts Apprenticeship Grant Application

SECTION I: To be completed by the Master Artist.

(If more than one apprentice is applying, provide artist information on separate sheet for additional artists.)

Master Artist's Name (Please type or print)

Mailing Address

City/State/Zip

Daytime Phone

Evening or Message Phone

E-Mail Address

Website

Apprentice Artist's Name (Please type or print)

TIN or Social Security Number

Mailing Address

City/State/Zip

Daytime Phone

Evening or Message Phone

E-Mail Address

Website

Grant Application Codes

Applicant Status _____

Applicant Institution _____

Applicant Discipline _____

Project Discipline _____

Type of Activity _____

Arts Education _____

Project Descriptors _____

Project Race _____

Grantee Race _____

Project Period:

Grant Amount requested: _____

Start Date _____

End Date _____

Total project cost: _____

Number of Artists Participating _____

Master/Apprentice Project Summary

AGREEMENT: I certify that the application information is true and complete to the best of my knowledge. It is agreed that the undersigned is authorized to abide by the relevant Terms, Conditions and Guidelines as printed in the SDAC *Guide To Grants*. In addition, the undersigned gives SDAC permission to duplicate submitted documentation for use in the grant review process. Master artist and apprentice(s) certify that work samples (other than digital art or graphics) submitted as digital images have not been digitally or otherwise altered from the original work.

Master Artist Signature

Date

SECTION II: To be completed by Apprentice. (Copy this page if more than one apprentice is applying.)

(Please type or print your responses. You may use up to one extra sheet of paper if the provided space is not large enough. Please indicate which question you are answering.)

Apprentice Artist Name (Please print or type.)

1. Please describe the traditional craft, music, art, dance, or occupational skill you wish to learn.

2. Why do you wish to study this art form?

3. When, where, how and from whom did you first learn this skill? What is your current level of ability?

4. What are your plans for working with this art form after the apprenticeship is complete?

5. Why have you chosen to learn from this master artist? Please describe how you know this person and in what capacity, if any, you have worked with him or her before.

Apprentice Artist's Signature

Date

SECTION III (continued): To be completed by the Master Artist and Apprentice(s) together.

BUDGET

A. Master Artist's Fee:

Multiply the number of lessons (from previous page) _____
 TIMES the number of hours for each lesson X _____

EQUALS total hours = _____
 TIMES \$20 per hour X \$20 _____

EQUALS Master Artist's Fee (not to exceed \$2000) _____ **(A)**

B. Supplies and Materials: (list each item and its cost)

(If you need more space to provide the proper detail, please use a separate sheet.)

_____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____

Total Supplies and Materials _____ **(B)**

C. Mileage: Figure the number of miles to be traveled by either the Master or Apprentice(s) and multiply it by .32 per mile.

(Explain) _____

Total Miles _____ x **.32 per mile** _____ **(C)**

D. Other Travel: (costs such as lodging, meals, airfare, etc.)

(Explain in detail and enter the total amount on Line D.)

Total for Other Travel _____ **(D)**

E. Subtotal: supplies, materials and travel (total of B, C, and D), not to exceed \$1000 _____ **(E)**

F. Total Grant Request: (total A and E), not to exceed \$3000 _____ **(F)**

SECTION IV: ARTISTIC DOCUMENTATION FORM (Master Artist)

Support Materials: Artistic documentation of the master artist's work is necessary for the panel to evaluate the application. List below the materials you have included in support of your application. For slides or digital images, list the number, title, medium, date of completion, and actual size of the work. Send no more than 10 slides or digital images. Identify audio tapes, video tapes, DVDs, and CDs as to type, discipline, title, and date of completion of recorded work. Send no more than one recording of each type. (Do not send original artwork without contacting the South Dakota Arts Council first to make arrangements.) **See Artistic Documentation on pages 8-11 for a complete description of individual discipline requirements.**

Applicant Name: _____ **Discipline:** _____

SLIDES / DIGITAL IMAGES

Number	Title	Size*	Medium	Date of Completion
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____

* Height (top to bottom); Width (left to right); Depth (front to back) [HxWxD]

Mail slides in a clear acid-free slide sheet. Number and label slides on the front of each with the title you have listed on the application form. Be sure to indicate the top of the slide.

AUDIO TAPES, VIDEO TAPES, CDs, DVDs

Title of Recording	Type (audio, video, CD, DVD)	Discipline	Date Recorded
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Number and label each recording with the title you have listed on the application form.

A mailer with postage for the return of artistic documentation is enclosed.

☐ Yes

☐ No

SECTION IV: ARTISTIC DOCUMENTATION FORM (Apprentice Artist)**(Make additional copies of this page if more than one apprentice is applying.)**

Support Materials: Artistic documentation of the apprentice artist's work is necessary for the panel to evaluate the application. List below the materials you have included in support of your application. For slides or digital images, list the number, title, medium, date of completion, and actual size of the work. Send no more than 10 slides or digital images. Identify audio tapes, video tapes, DVDs, and CDs as to type, discipline, title, and date of completion of recorded work. Send no more than one recording of each type. (Do not send original artwork without contacting the South Dakota Arts Council first to make arrangements.) **See Artistic Documentation on pages 8-11 for a complete description of individual discipline requirements.**

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3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____

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☐ Yes

☐ No

TRADITIONAL ARTS APPRENTICESHIP GRANT CHECKLIST

HOW TO PACKAGE YOUR APPLICATION FOR SUBMISSION

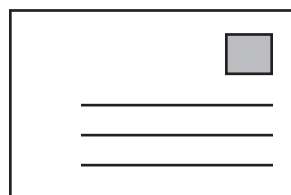
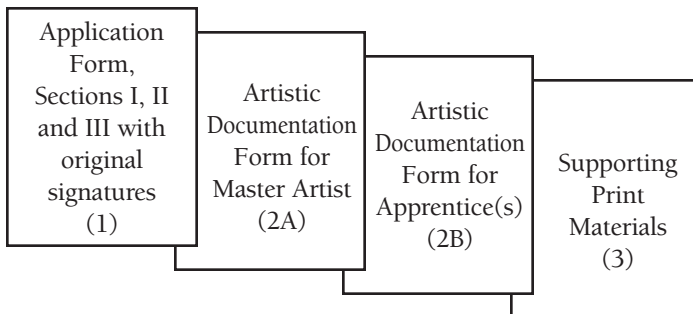
Send one copy of the application form and attachments. Pages must be single-sided, 8 1/2" x 11"; oversized materials and newspaper clippings must be photocopied or laid out to fit this format. Applications must be postmarked or hand-delivered by the deadline. Retain a copy for your records.

Illustrated below is the order in which application, attachments, and supplementary materials must be assembled. **To have documentation returned, you must enclose a self-addressed mailing package with adequate postage.**

Checklist of Materials

- ☐ 1. Application Form, Sections I, II and III
- ☐ 2A. Artistic Documentation Form for Master Artist, Section IV
- ☐ 2B. Artistic Documentation Form for Apprentice(s), Section IV
- ☐ 3. Supporting Print Materials (i.e. printed reviews, programs, etc.)
- ☐ 4. Actual Artistic Documentation for Master Artist and for each apprentice
- ☐ 5. Self-addressed mailer with adequate postage to have documentation returned

Order of Assembly for Mailing



Artistic Documentation
(4)

SAS mailer for
documentation return
(5)